Permit # _____

Same-Size Window/ Exterior Door Permit Application

***If Opening Size is being changed, please use the Building Application**

Submit Applications to: *Permits@rumrivercc.com* Scheduling: 763-331-7722

Notice: **This Application becomes a *Numbered Permit* after the review is complete and payment of fees.**

Work is **not** to begin prior to issuance. **All** information is required and **must** be completed.

Site Address _____ **Property ID#**_____

Property Owner Name _____

Address _____ City _____ State _____ Zip _____

Phone # _____ Email_____

Applicant: Contractor **Or**   Owner ~   Is this Rental Property?   Yes   No ~   Commercial   Residential

Contractor Company Name: _____

Address _____ City _____ State _____ Zip _____

Phone # _____ Email _____

Applicant Contact Name _____ Phone # _____

Contractor State License # _____ Verified by Office Staff _____

Valuation $_____

Project Description _____

The undersigned acknowledges the above information is correct and accepts responsibility for compliance with all applicable laws and ordinances of the ruling jurisdiction.

Applicant Signature _____

I am submitting the application and the Supplemental Sheet

Printed Name _____ Date _____

Office Use Only

Date **all** required information was received: _____

Commercial Window/Door replacements are value-based & require plan review.

Residential same-size Window/Door replacements are $125.00 + $1.00 Surcharge.

Approval:

Building _____ Date _____

Permit Fee $ _____

Payment Info:

Payment Received by _____

Plan Review Fee $ _____

Cash _____   Ck # _____   Last 4 CC # _____

Surcharge Fee $ _____

Receipt #: _____ Date _____

Total Fee $ _____

WINDOW SUPPLEMENT SHEET

Date:_____   Address:_____

Describe operating style of existing window:_____

_____

Describe operating style of replacement window:_____

_____

Specify number of windows being replaced and location of each:

For example: (3) Living room – (2) Upper level bedroom, (1) Main floor bathroom

_____
_____
_____
_____

NOTE

Existing egress windows may be replaced with the largest size window that fits in the existing rough opening with a window operating style that provides equal or greater window opening area than the existing window.

Double Hung	Casement / Crank Out	Slider