



Same-Size Window/ Exterior Door Permit Application

*If Opening Size is being changed, please use the Building Application

Submit Applications to: Permits@rumrivercc.com Scheduling: 763-331-7722

Notice: This Application becomes a *Numbered Permit* after the review is complete and payment of fees.

Work is **not** to begin prior to issuance. **All** information is required and **must** be completed.

Site Address _____ Property ID# _____

Property Owner Name _____

Address _____ City _____ State _____ Zip _____

Phone # _____ Email _____

Applicant: Contractor **Or** Owner ~ Is this Rental Property? Yes No ~ Commercial Residential

Contractor Company Name: _____

Address _____ City _____ State _____ Zip _____

Phone # _____ Email _____

Applicant Contact Name _____ Phone # _____

Contractor State License # _____ Verified by Office Staff _____

Valuation \$ _____

Project Description _____

The undersigned acknowledges the above information is correct and accepts responsibility for compliance with all applicable laws and ordinances of the ruling jurisdiction.

Applicant Signature _____

**I am submitting the application and
the Supplemental Sheet**

Printed Name _____ Date _____

Office Use Only

Date **all** required information was received: _____

Commercial Window/Door replacements are value-based & require plan review.

Residential same-size Window/Door replacements are \$125.00 + \$1.00 Surcharge

Approval:

Building _____ Date _____

Permit Fee \$ _____

Payment Info:

Payment Received by _____

Plan Review Fee \$ _____

Cash _____ Ck # _____ Last 4 CC # _____

Surcharge Fee \$ _____

Receipt #: _____ Date _____

Total Fee \$ _____

WINDOW SUPPLEMENT SHEET

Date: _____ Address: _____

Describe operating style of existing window: _____

Describe operating style of replacement window: _____

Specify number of windows being replaced and location of each:

For example: (3) Living room – (2) Upper level bedroom, (1) Main floor bathroom

****NOTE****

Existing egress windows may be replaced with the largest size window that fits in the existing rough opening with a window operating style that provides equal or greater window opening area than the existing window.



Double Hung



Casement / Crank Out



Slider



Accuracy-Efficiency-Uniformity